

Financial Officers Summary report

Meeting 08.07.21

The RFO advised current position as:

| | |
|--|------------------|
| Treasurers Account reconciled with bank statement dated 21.06.21 | £13747.14 |
| Savings Account reconciled with bank statement dated 21.06.2021 | <u>£5046.73</u> |
| Total reconciled to 21 June 2021: | £18793.87 |

| | |
|---|----------|
| <i>Village Hall remaining earmarked funds</i> | £596.00 |
| <i>General reserves</i> | £5000.00 |
| <i>Asset management</i> | £455.00 |
| <i>Tree management</i> | £500.00 |
| <i>Small projects</i> | £1000.00 |
| <i>Legal costs</i> | £1500.00 |
| <i>Groundwork UK</i> | £5390.00 |

Total available as at 21 June 2021: **£4352.87**

Money expected in July:

Money going out in July:

| | |
|--|---------|
| Clerk salary | £123.60 |
| Mrs A King (printer toner) | £249.39 |
| Information Commissioner – Data protection Fee | £40.00 |
| McGregor Services | £330.00 |

Balance brought forward from 2020/2021:

Treasurers Account
Business Inst Account

£10,291.73
£5,046.61

£15,338.34

SUMMARY

Apr-21
May-21
Jun-21
Jul-21
Aug-21
Sep-21
Oct-21
Nov-21
Dec-21
Jan-22
Feb-22
Mar-22

| | Treasurers Account | | Business Inst Account | |
|--------|--------------------|-------------------|-----------------------|--------------|
| | Payments out | Payments In | Payments out | Payments In |
| Apr-21 | £4,805.49 | £60.00 | £0.00 | £0.04 |
| May-21 | £1,399.60 | £5,000.00 | £0.00 | £0.04 |
| Jun-21 | £819.50 | £5,420.00 | £0.00 | £0.04 |
| Jul-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Aug-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Sep-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Oct-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Nov-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Dec-21 | £0.00 | £0.00 | £0.00 | £0.00 |
| Jan-22 | £0.00 | £0.00 | £0.00 | £0.00 |
| Feb-22 | £0.00 | £0.00 | £0.00 | £0.00 |
| Mar-22 | £0.00 | £0.00 | £0.00 | £0.00 |
| | £7,024.59 | £10,480.00 | £0.00 | £0.12 |

Balance of accounts

Treasurers Account
Business Inst Account

£13,747.14
£5,046.73

Payments in
Payments out

£10,480.12
£7,024.59

£18,793.87

| Date paid: | Supplier: | Power to pay | Amount | VAT | Gross | Salary | Printing | SALC | Insurance | Office supplies | Misc | CHT | GDPR | Village Hall | Neighbourhood Plan | Asset Management |
|------------|--------------------------|----------------|-----------|---------|---------|---------|----------|---------|-----------|-----------------|--------|-----|------|--------------|--------------------|------------------|
| 01.04.21 | Mrs A King | LGA 1972 s112 | £123.60 | | | £123.60 | | | | | | | | | | |
| 01.04.21 | Mrs A King | LGA 1972 s111 | £14.99 | | | | | | | £14.99 | | | | | | |
| 09.04.21 | Parish Magazine Printing | LGA 1972 s142 | £212.65 | | | | £212.65 | | | | | | | | | |
| 07.04.21 | Places for People | T&CP 1990 s61F | £4,309.20 | £718.20 | | | | | | | | | | | | £4,309.20 |
| 20.04.21 | SALC | LGA 1972 s143 | £145.05 | | | | | | | | | | | | | £145.05 |
| 04.05.21 | Mrs A King | LGA 1972 s112 | £123.60 | | | £123.60 | | | | | | | | | | |
| 14.05.21 | Groundwork UK | T&CP 1990 s61F | £292.00 | | | | | | | | | | | | | £292.00 |
| 14.05.21 | Playdale Playgrounds | PHA 1875 s164 | £594.00 | | £99.00 | | | | | | | | | | | £594.00 |
| 17.05.21 | McGregor Services | PHA 1875 s164 | £390.00 | | £55.00 | | | £390.00 | | | | | | | | |
| 01.06.21 | Mrs A King | LGA 1972 s112 | £123.60 | | | £123.60 | | | | | | | | | | |
| 04.06.21 | Mrs A King | LGA 1972 s111 | £35.00 | | | | | | | | £35.00 | | | | | |
| 07.06.21 | John Crysell | PHA 1875 s164 | £50.00 | | | | | | | | | | | | | £50.00 |
| 11.06.21 | Mrs A King | LGA 1972 s111 | £8.00 | | | | | | | £8.00 | | | | | | |
| 16.06.21 | McGregor Services | PHA 1875 s164 | £264.00 | £44.00 | £264.00 | | | | | | | | | | | |
| 21.06.21 | SALC | LGA 1972 s143 | £238.00 | | | | | | | | | | | | | £238.00 |
| 21.06.21 | Parish Magazine Printing | LGA 1972 s142 | £100.90 | | | | £100.90 | | | | | | | | | £100.90 |

| | | | | | | | | | |
|-----------|---------|---------|---------|---------|---------|-------|--------|-------|-----------|
| £7,024.59 | £926.20 | £654.00 | £370.80 | £313.55 | £383.05 | £0.00 | £22.99 | £0.00 | £4,601.20 |
|-----------|---------|---------|---------|---------|---------|-------|--------|-------|-----------|

Claimed

VAT c/o from 2020-2021

£521.33

PAYMENTS TO DATE

£6,345.59

| Date paid in: | Supplier | Amount | Magazine | Precept and grants | VAT refunds | Grazing Licence | Interest | Village Hall |
|---------------|----------------------|-----------|----------|--------------------|-------------|-----------------|----------|--------------|
| 08.04.21 | Newsletter | £30.00 | £30.00 | | | | | |
| 09.04.21 | Newsletter | £30.00 | £30.00 | | | | | |
| 09.04.21 | Lloyds | £0.04 | | | | | £0.04 | |
| 29.04.21 | West Suffolk Council | £5,000.00 | | £5,000.00 | | | | |
| 10.05.21 | Lloyds | £0.04 | | | | | £0.04 | |
| 28.05.21 | Groundwork UK | £5,390.00 | | £5,390.00 | | | | |
| 01.06.21 | Newsletter | £30.00 | | | | | | |
| 09.06.21 | Lloyds | £0.04 | £30.00 | | | | £0.04 | |

| | | | | | | | |
|------------|--------|------------|-------|-------|-------|-------|-------|
| £10,480.12 | £90.00 | £10,390.00 | £0.00 | £0.00 | £0.12 | £0.00 | £0.00 |
|------------|--------|------------|-------|-------|-------|-------|-------|

RECEIPTS TO DATE £10,480.12

Spend to Date vs Budget

| | Reserves | Balance | Spend to date |
|--------------------|-----------------|----------------|----------------------|
| Grass | £1,700.00 | £1,046.00 | £654.00 |
| Salary | £1,483.20 | £1,112.40 | £370.80 |
| Printing | £600.00 | £286.45 | £313.55 |
| SALC | £400.00 | £16.95 | £383.05 |
| Insurance | £417.09 | £417.09 | |
| Office Supplies | £200.00 | £177.01 | £22.99 |
| CHT Annual Support | £165.00 | £165.00 | |
| Miscellaneous | £200.00 | £200.00 | |
| GDPR | £40.00 | £40.00 | |
| | <hr/> | <hr/> | <hr/> |
| | £5,205.29 | £3,460.90 | £1,744.39 |

| Money out | | | | | | | | | | Money in | | | | | | |
|-----------|-----------------|-------------------|---------------------|-----------|------------|-----------------|----------------|---------|----------|----------------------------|---------------|----------------------|------------|-----------|---------|--|
| Month: | Date of invoice | Supplier: | Inv number: | Due date: | Date paid: | Hargrave Chq No | Amount | VAT | Subtotal | Comment | Date paid in: | Supplier | Reference: | Amount | Comment | |
| May-21 | 01.05.21 | Mrs A King | | 01.05.21 | 04.05.21 | SO | £123.60 | | | Clerk | 29.04.21 | West Suffolk Council | 501455 | £5,000.00 | Precept | |
| | 12.04.21 | Groundwork UK | Rf# 21.05/NPG-11895 | 12.05.21 | 14.05.21 | 702 | £292.00 | | | Repayment of unspent grant | | | | | | |
| | 23.04.21 | Playville | 50008325 | 30.04.21 | 14.05.21 | 703 | £594.00 | £99.00 | £495.00 | Playground repairs | | | | | | |
| | 30.04.21 | McGregor Services | 4281 | 30.05.21 | 17.05.21 | 704 | £390.00 | £65.00 | £325.00 | Grass cutting | | | | | | |
| | | | | | | | £1,399.60 | £164.00 | £820.00 | | | | | | | |
| | | | | | | | BALANCE | | | £9,146.64 | | | | | | |
| | | | | | | | | | | £5,000.00 | | | | | | |

| Money out | | | | | | | | | | Money in | | | | | |
|-----------|-----------------|--------------------------|-------------|-----------|------------|------------------|---------|-----|----------|------------------|---------------|---------------|----------------|-----------|--------------------|
| Month: | Date of invoice | Supplier: | Inv number: | Due date: | Date paid: | Hargrave Chq No | Amount | VAT | Subtotal | Comment | Date paid in: | Supplier | Reference: | Amount | Comment |
| Jun-21 | 01.06.21 | Mrs A King | | 01.06.21 | 01.05.21 | SO | £123.60 | | | Clerk | 28.05.21 | Groundwork UK | NPG 12070 | £5,380.00 | Neighbourhood Plan |
| | 04.06.21 | Mrs A King | 21.12 | 14.05.21 | 04.06.21 | 705 | £35.00 | | | Expenses | 01.06.21 | Newsletter | Arrow Plumbing | £30.00 | Advertising |
| | 23.04.21 | J Oysel | 21.04 | 23.05.21 | 07.06.21 | 701 | £50.00 | | | Village Bench | | | | | |
| | 11.06.21 | Mrs A King | | 11.06.21 | 11.06.21 | Internet Banking | £8.00 | | | Stamps | | | | | |
| | 31.05.21 | McGregor Services | 4306 | 30.06.21 | 16.06.21 | 708 | £264.00 | | £44.00 | £220.00 | Grass cutting | | | | |
| | 31.05.21 | SALC | 24870 | 21.06.21 | 21.06.21 | 707 | £238.00 | | | Internal audit | | | | | |
| | 31.05.21 | Parish Magazine Printing | 7262 | 30.06.21 | 21.06.21 | Internet Banking | £100.90 | | | Newsletter | | | | | |
| | | | | | | | £819.50 | | £44.00 | | | | | | |
| | | | | | | | | | | £5,420.00 | | | | | |

£13,747.14

Reconciled: 21.06.21-21.06.21

Reconciled 22/04/21-21/05/21

| Month: | Date of invoice | Supplier: | Inv number: | Due date: | Date paid: | Hargrave Chq No. | Amount | Comment |
|--------|-----------------|-----------|-------------|-----------|------------|------------------|--------|---------|
| May-21 | | | | | | | £0.00 | |

| Date paid In: | Supplier | Reference: | Amount | Comment |
|---------------|----------|------------|--------|----------|
| | Lloyds | | £0.04 | Interest |

Reconciled: 22/04/21-21/05/21

| Month: | Date of invoice | Supplier: | Inv number: | Due date: | Date paid: | Hargrave Chq No. | Amount | Comment |
|--------|-----------------|-----------|-------------|-----------|------------|------------------|--------|---------|
| Jun-21 | | | | | | | £0.00 | |

| Date paid In: | Supplier | Reference: | Amount | Comment |
|---------------|----------|------------|--------|----------|
| | Lloyds | | £0.04 | Interest |

Reconciled: 21.05.21-21.06.21

£5,046.69

£5,046.73

£0.00

£0.04