

## Hargrave Parish Council

Parish Clerk: Nicola Calder

The 6 Bells, The Street, Horringer, IP29 5SJ

Email: [hargraveparishcouncil@gmail.com](mailto:hargraveparishcouncil@gmail.com)

Website: <http://hargrave.suffolk.cloud>

**The Parish Councillors of HARGRAVE PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 13<sup>th</sup> March 2024 commencing at 7.30pm in Hargrave Village Hall. Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – <ul style="list-style-type: none"><li>To receive and accept apologies and reason for absence.</li></ul>
3.	Declarations of interest - <ul style="list-style-type: none"><li>Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests.</li><li>To receive notification of gifts of hospitality exceeding £50.00.</li><li>To note the determination of requests for dispensation.</li></ul>
4.	PUBLIC FORUM – <ul style="list-style-type: none"><li>To receive questions and matters of concern from members of the public in attendance on the agenda.</li><li>To receive comments or questions relating to Hargrave in general.</li></ul>
5.	To agree and sign minutes from meeting 10.01.2024 <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"><li>Report from County Councillor – Bobby Bennett</li><li>Report from District Councillor – Mike Chester</li><li>Report from Village Hall and the state of the charitable Trust – Simon de Laat</li><li>Report on Neighbourhood plan – Colin Painter</li><li>Report on SID data – Steve O'Donnell</li></ul>
7.	Matters arising from Minutes of the meeting held on 10.01.2024 This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"><li>To decide on the play park bench</li><li>To receive update on Birds End works – BB</li><li>To receive an update on the Anglian Water traffic issue &amp; damage to The Green.</li><li>To update from clerk on policies that may need to be added.</li></ul>
8.	To receive and consider all financial matters coming forth from the RFO – <ol style="list-style-type: none"><li>To approve items for payment – future and retrospective.</li><li>To note the accounts paid since the last meeting.</li><li>To consider and receive the Bank Reconciliations for period ending 31.01.2024 and 29.02.2024.</li><li>To approve and sign the internal controls checklist.</li><li>To authorise new internet banking forms.</li><li>To formally appoint Mrs N Calder as the RFO for the year 2024/25.</li></ol>
9.	To receive and consider matters relating to the following: <ol style="list-style-type: none"><li>To discuss Village Footpaths report – in link below, <a href="https://1drv.ms/b/s!Atv9v3pliHp0jxrrouoZ8ble_MsT?e=64gP5k">https://1drv.ms/b/s!Atv9v3pliHp0jxrrouoZ8ble_MsT?e=64gP5k</a></li></ol>

*Nicola Calder*

Nicola Calder, Proper Officer to the Council.

13/03/2024

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	<ul style="list-style-type: none"><li>b) To receive an update from County Cllr Bennett regarding the ongoing speed and road safety problems within Hargrave.</li><li>c) To approve the recommendation from the clerk to appoint SALC as the internal auditor for the 2023/2024 audit.</li><li>d) To approve and sign the updated fixed asset register for the year ending 2023/2024.</li><li>e) To discuss the position of Neighbourhood Watch Coordinator.</li><li>f) Village Hall carpark.</li><li>g) To discuss the extra lighting on Bury Road.</li><li>h) To update on the 30mph sign.</li><li>i) Review Risk assessments.</li></ul>
10.	Planning Applications to be considered by the council – <b>None received</b>
11.	To receive any items of correspondence not previously circulated.
12.	Items for discussion at the next meeting.
13.	Date of future meetings: <ul style="list-style-type: none"><li>a) Next meeting – AGM May 8<sup>h</sup> 2024, 7.30pm Hargrave Village Hall.</li></ul>
14.	Close of meeting.

*Nicola Calder*

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13/03/2024